



Register of data controllers

Entry details

Organisation name : The Watlington Club

Registration reference : ZA271507

Date registered : 09 August 2017

Registration expires : 08 August 2018

Organisation Address

20 High Street

Watlington

OX49 5PY

Nature of work description

Provision of social and leisure facilities for the inhabitants of Watlington and surrounding area

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Reasons/purposes for processing information

We process personal information to enable us to provide a voluntary service for the benefit of the public in a particular geographical area as specified in our constitution; administer membership records; to fundraise and promote the interests of the charity; manage our volunteers; maintain our own accounts and records.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family detail
- lifestyle and social circumstances
- membership details
- goods and services
- financial details
- education and employment details

Who the information is processed about

We process personal information about:

- members
- volunteers
- trustees
- complainants, supporters
- enquirers
- advisers and representatives of other organisations

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- members
- family, associates or representatives of the person whose personal data we are processing
- financial organisations
- business associates and professional advisers
- providers of goods and services
- other voluntary and charitable organisations

CCTV for crime prevention

CCTV is used for maintaining the security of property and premises and for preventing and investigating crime, it may also be used to monitor staff when carrying out work duties. For these reasons the information processed may include visual images, personal appearance and behaviours. This information may be about staff, customers and clients, offenders and suspected offenders, members of the public and those inside, entering or in the immediate vicinity of the area under surveillance. Where necessary or required this information is shared with the data subjects themselves, employees and agents, services providers, police forces, security organisations and persons making an enquiry.

Transfers

It may sometimes be necessary to transfer personal information overseas. When this is needed information is only shared within the European Economic Area (EEA). Any transfers made will be in full compliance with all aspects of the data protection act.